
SCHOOL LIBRARY CERTIFICATION PROGRAM

University of Pittsburgh
Library and Information Science Program

PLANNING YOUR PROGRAM: **INTERN OPTION**

NAME _____ PeopleSoft # _____ FT/PT On-Campus/On-Line

Beginning Term _____ Projected Graduation Term _____

Telephone _____ EMail _____

COURSES TAKEN IN LIBRARY AND INFORMATION SCIENCE

MLIS CORE REQUIREMENTS:

1. LIS 2000 Understanding Information _____

2. LIS 2005 Organizing & Retrieving Information _____

TERM REGISTERED:

MANAGEMENT REQUIREMENT:

3. LIS 2774 School Library Management _____

INFORMATION TECHNOLOGY REQUIREMENT:

4. LIS 2600 Introduction to Information
Technologies _____

RESOURCES & SERVICES REQUIREMENTS:

5. LIS 2322 Resources for Children _____

6. LIS 2323 Resources for Young Adults _____

7. LIS 2325 Curriculum Resources &
Services in the School Library _____

8. LIS 2327 Multicultural Resources &
Services _____

9. LIS 2328 Information Literacy Resources &
Services _____

REQUIRED PITT EDUCATION COURSE

10. Pitt Required Graduate Education Course
(See reverse for additional education course requirements) _____

PRACTICUM REQUIREMENT:

11. LIS 2922 Practicum in School Library Programs
(6 credits) _____

TOTAL CREDITS REQUIRED FOR MLIS GRADUATION: 36 CREDITS

**Required Education Courses taken at the University of Pittsburgh
or through Another Approved Education Program**

Note: The SLCP director must approve your education course(s) before you register for the course(s) at the University of Pittsburgh or another college or university.

You must register for at least one graduate education course at the University of Pittsburgh if you are in the MLIS Program.

Required Courses in Education (6 courses)

(These are the University of Pittsburgh courses, one of which must be taken at the University of Pittsburgh. Other institutions will use different titles for courses, and these courses must be approved by the Director of the School Library Certification Program before registering to assure a match with Pitt course content.)

ED 1	EDUC 2000	Psychology of Learning & Development for Educators	_____
ED 2	EDUC 2100	Education & Society	_____
ED 3	IL 2500	Foundations of Special Education	_____
ED 4	Either IL 2501 OR IL 2502		
	IL 2501	Including Students with Disabilities in Elementary Classrooms	_____
	IL2502	Including Students with Disabilities in Secondary Classrooms	_____
ED 5	EITHER IL 2520 OR IL 2523		
	IL 2520	Literacy Assessment & Instruction for Children with Disabilities in Inclusive Secondary Settings	_____
	IL 2523	Literacy Assessment & Instruction for Children with Disabilities in Inclusive Elementary Settings	_____
ED 6	IL 2257	Instructing English Language Learners	_____

NOTE:

You may register for courses in Education at Pitt simultaneously with taking LIS courses or register for comparable undergraduate courses before beginning the SLCP or register for these courses at another institution while taking LIS courses with the prior approval of the SLCP Director. You may take education courses after you complete LIS courses, but that is not recommended.

If you complete a course(s) at a college or university other than the University of Pittsburgh, you are required to submit an official transcript to document any course(s) you complete to fulfill the requirements of six courses in education to the Director of the School Library Certification Program. If you take courses at several institutions, you must submit a transcript from each institution.

If you have received approval from the SLCP Director for any course(s) you completed as part of your undergraduate degree or another graduate degree or coursework and you submitted the transcript(s) for admission to the MLIS program, you do not have to re-submit a transcript because this transcript is already a part of your record at the University of Pittsburgh.

OTHER PROGRAM REQUIREMENTS

REQUIREMENTS:

DATE FULFILLED:

1. Clearances:

Before you can be approved by a school district for a practicum, you will be required to have current clearance forms on file that are valid through the final date of the practicum. These include:

- ✓ PA Child Abuse History Clearance
(PA Act 33/151: \$8)
www.dpw.state.pa.us/ocyf/pdf/DPWchildabuse.pdf

- ✓ PA State Police Criminal Record Check
(PA Act 34: \$8)
www.psp.state.pa.us/psp/lib/psp/sp4-164.pdf

- ✓ Federal Criminal History Record (Fingerprints)
(Act 114: \$27.50)
www.pa.cogentid.com

2. Practicum:

- Proficient Rating on Danielson Evaluation Model for PA School Librarians form

3. 2 Praxis Tests: (Check Web site for fees and dates)

www.ets.org/praxis

- Fundamental Subjects: Content Knowledge 0511
- Library Media Specialist 0311
(Submit Paper Copy or PDF of Scores to Dr. Biagini)

4. Application for MLIS Graduation from Pitt

You **must** submit an application for graduation from the University of Pittsburgh to the Dean's Office no later than the end of the 2nd week of the term in which you wish to graduate.

5. Application for Teacher Certification from Pennsylvania Department of Education (PDE)

In the final term, you **must** schedule an appointment or conference call with the SLCP Director to complete your PDE Certification Application online in TIMS and pay your \$125 fee online. Your on-line application must be approved by the University of Pittsburgh. The SLCP Director needs the following paper documentation or PDF for this approval:

- Copy of Praxis test scores
