

SCHOOL LIBRARY CERTIFICATION PROGRAM

University of Pittsburgh
Library and Information Science Program

PLANNING YOUR PROGRAM: ENDORSEMENT OPTION

NAME _____ PeopleSoft # _____ FT/PT On-Campus/On-Line

Beginning Term _____ Projected Graduation Term _____

Telephone _____ Email _____

COURSES TAKEN IN LIBRARY AND INFORMATION SCIENCE

MLIS CORE REQUIREMENTS:

- | | | TERM REGISTERED: |
|-------------|-------------------------------------|------------------|
| 1. LIS 2000 | Understanding Information | _____ |
| 2. LIS 2005 | Organizing & Retrieving Information | _____ |

MANAGEMENT REQUIREMENT:

- | | | |
|-------------|---------------------------|-------|
| 3. LIS 2774 | School Library Management | _____ |
|-------------|---------------------------|-------|

INFORMATION TECHNOLOGY REQUIREMENT:

- | | | |
|-------------|--|-------|
| 4. LIS 2600 | Introduction to Information Technologies | _____ |
|-------------|--|-------|

RESOURCES & SERVICES REQUIREMENTS:

- | | | |
|-------------|---|-------|
| 5. LIS 2322 | Resources for Children | _____ |
| 6. LIS 2323 | Resources for Young Adults | _____ |
| 7. LIS 2325 | Curriculum Resources & Services in the School Library | _____ |
| 8. LIS 2327 | Multicultural Resources & Services | _____ |
| 9. LIS 2328 | Information Literacy Resources & Services | _____ |

10. LIS Elective 1: _____

11. LIS Elective 2: _____

PRACTICUM REQUIREMENT:

- | | | |
|--------------|---|-------|
| 12. LIS 2922 | Practicum in School Library Programs
(3 credits) F or Sp 25 days | _____ |
|--------------|---|-------|

TOTAL CREDITS REQUIRED FOR MLIS GRADUATION: 36 CREDITS

OTHER SLCP REQUIREMENTS

REQUIREMENTS:

DATE FULFILLED:

1. **Teaching Certificate:**
Copy of PA/other state Teaching Certificate _____

2. **Clearances:**
Before you can be approved by a school district for a practicum, you will be required to have current clearance forms on file that are valid through the final date of the practicum. These include:
 - ✓ PA Child Abuse History Clearance
(PA Act 33/151: \$8)
www.dpw.state.pa.us/ocyf/pdf/DPWchildabuse.pdf _____
 - ✓ PA State Police Criminal Record Check
(PA Act 34: \$8)
www.psp.state.pa.us/psp/lib/psp/sp4-164.pdf _____
 - ✓ Federal Criminal History Record (Fingerprints)
(Act 114: \$27.50)
www.pa.cogentid.com _____

3. **Practicum:**
 - Proficient Rating on Danielson Evaluation Model for PA School Librarians _____
 - SLCP Portfolio of Demonstrated Competencies: _____

4. **Praxis Test:**
Check Web site for fees and dates www.ets.org/praxis
Praxis Test required: Library Media Specialist 031
Paper/PDF Copy of Scores submitted to Mary K. Biagini _____

5. **Application for Graduation from Pitt:**
You **must** submit an application for graduation from the University of Pittsburgh to the Dean's Office no later than the end of the 2nd week of the term in which you wish to graduate. _____

6. **Application for Teacher Certification Pennsylvania Department of Education (PDE):**
In the final term, you **must** schedule an appointment or conference call with the SLCP Director to complete your PDE Certification Application online in TIMS and pay your \$125 fee online. Your online application must be approved by the University of Pittsburgh. The SLCP Director needs the following paper documentation or PDF for this approval:
 - Copy of PA teacher certificate _____
 - Copy of Praxis test score _____
 - _____